



# SARACEN LANDING RENTAL APPLICATION

200 Lake Saracen Drive • Pine Bluff AR 71601

Mail to: P.O. Box 7676 • Pine Bluff AR 71611

870.536.0920 • saracenlanding@att.net • www.saracenlanding.com

Date of application \_\_\_\_\_ Type of activity \_\_\_\_\_

Requested rental date(s) \_\_\_\_\_

Name/Organization \_\_\_\_\_

Name/Organization address \_\_\_\_\_

Name/Organization phone \_\_\_\_\_ Cell phone \_\_\_\_\_

Name/Organization e-mail \_\_\_\_\_

Contact person \_\_\_\_\_

Contact person address \_\_\_\_\_

Contact person phone \_\_\_\_\_ Cell phone \_\_\_\_\_

Contact person e-mail \_\_\_\_\_

Area/Equipment/Sign Space to be rented

- Pavilion \$550 per day
- Conference room \$50 per day (may be added to pavilion rental)
- Amphitheater \$50 per day (included with pavilion rental)
- Marquee sign one side \$35 (must include completed sign rental application)
- Marquee sign two sides \$60 (must include completed sign rental application)
- 72" Round tables \$7 each per event (35 - 8' tables and 125 folding chairs furnished with pavilion rental)

*The pavilion is not available on Farmers Market days until 2:00 p.m. (Tues., Thurs., and Sat., May through October.)*

**NOTE:** Security is required for any event that lasts to 9:00 p.m. or later. Saracen Landing will provide this security which will be billed to the renter at \$25.00 per hour, per security officer.

Will you serve alcohol?  YES  NO

Will you sell alcohol?  YES  NO (If you sell alcohol, you must provide a copy of your permit to the Pine Bluff Parks and Recreation Department with your completed rental application).

The undersigned (print your name) \_\_\_\_\_ having read the rules governing the use of Saracen Landing facilities, by signature assumes full responsibility for upholding these rules, and for any damages which may occur during his or her use of the facility

Signature \_\_\_\_\_

FOR OFFICE USE ONLY .....

Deposit paid \$ \_\_\_\_\_ Building paid \$ \_\_\_\_\_ Sign paid \$ \_\_\_\_\_ Tables paid \$ \_\_\_\_\_ Total paid \$ \_\_\_\_\_

Balance due \$ \_\_\_\_\_ Due date \_\_\_\_\_ (For full rental only)

Authorized by \_\_\_\_\_ Receipt Number \_\_\_\_\_